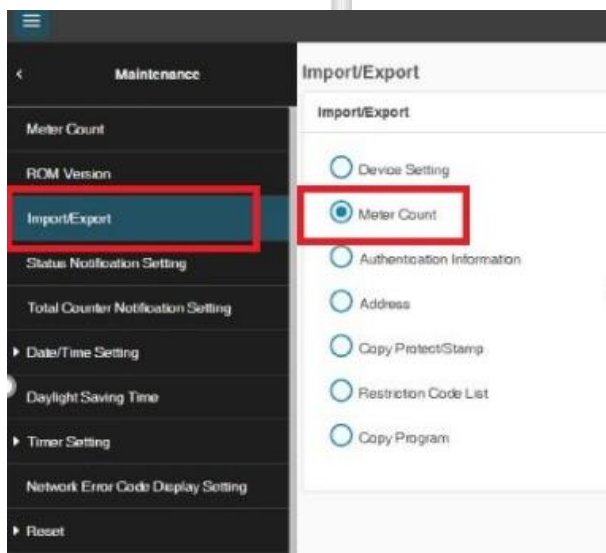# Password Setting

密碼設定

Export user usage through Web Connection

於網頁匯出用戶用量

1. Type in the IP address of your device into the address bar of your web browser

2. Select [Administrator] and type password and click [Login]

3. Select [Maintenance]

4. Select [Import/Export]

5. Select [Meter Count]

6. Click [Export]

7. Select [Account Track Counter] Or [User Counter]

8. Select [Export to PC]

9. Click [OK]

10. Click [File Download]

Get Machine's IP address：

1. Touch [🏠]
2. Touch [**Utility**]
3. Touch [**Device Information**]

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1. 在網絡瀏覽器輸入影印機的 IP address，再按 [確定] 進入 Web Connection

2. 選擇 [管理者] 輸入密碼，按 [登入]

3. 按 [定期保養]

4. 按 [匯入/匯出]

5. 按 [計數器]

6. 按 [匯出]

7. 按 [部門管理計數] 或 [使用者計數]

8. 按 [匯出到電腦]

9. 按 [OK]

10. 按 [下載]