

Print Setting

列印設定

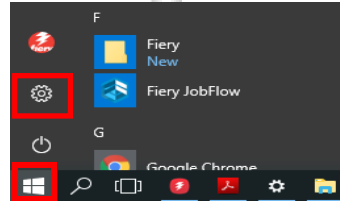
Change printer driver default setting

變更印表機預設設定

For example: Default 1 Sided printing

例如: 預設單面列印

1. Click [Windows icon], select [Settings icon]



1. 按 [Windows icon]，選擇 [Settings icon]

2. Click [Devices]

2. 按 [裝置]

3. Click [Printer & scanners]

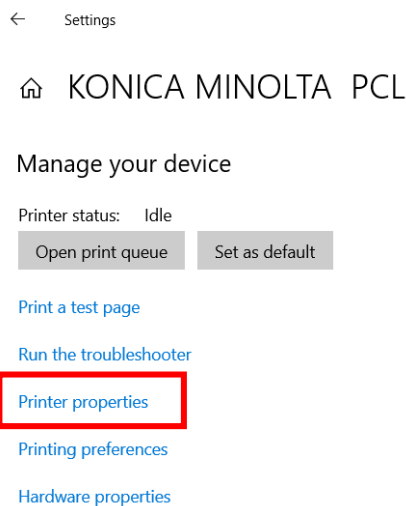
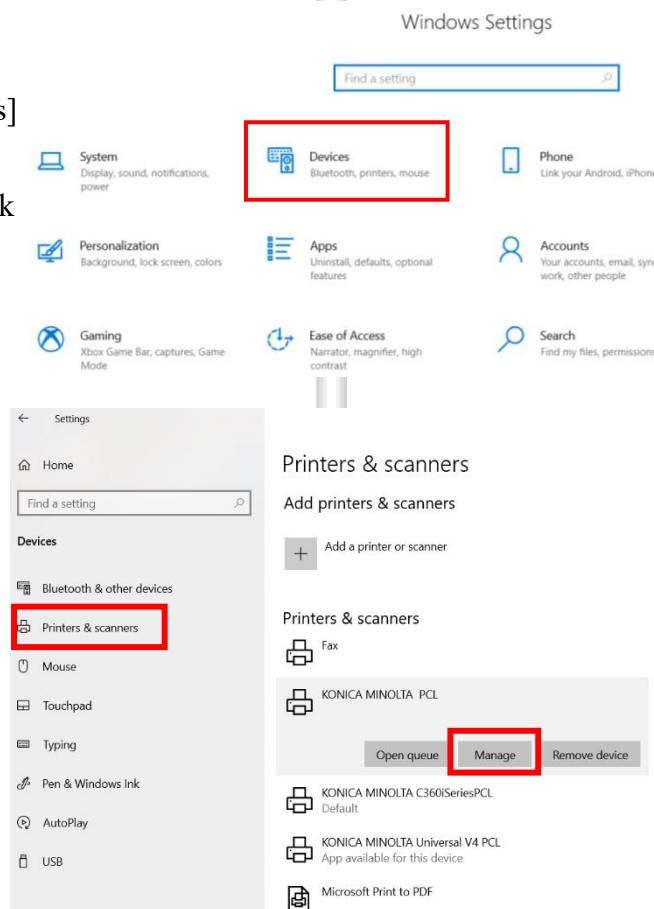
3. 按 [印表機和掃描器]

4. Select a printer, then click [Manage]

4. 選取所需的印表機，按 [管理]

5. Click [Printer properties]

5. 按 [印表機內容]



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6. In [General], click [Preferences...]
7. Click [Layout]
8. Select [1-Sided] at [Print Type]
9. Click [Apply], then click [OK] to confirm setting

**Difference versions of Windows OS, steps maybe have a bit difference

6. 在 [一般]，按 [喜好設定(E)...]
7. 按 [佈局]
8. 在 [列印種類]，選擇 [單面]
9. 按 [套用]，再按 [確定] 去確認設定

**不同版本的 Windows OS，
步驟可能會略有不同

