

Manage tedious tasks for you and help your business grow

How to Smash Your Business Bottlenecks?

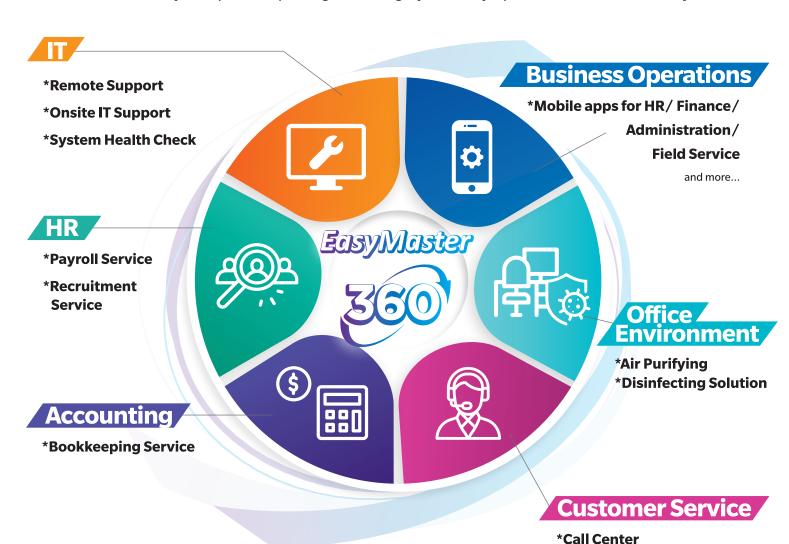








Konica Minolta's EasyMaster 360 helps your business overcome these hassles by providing solutions and services at a very competitive pricing to manage your daily operations cost-effectively.



Services at a glance



Scope: Regular visit and on-demand token-based support

- 1. Premium on-site support (Server)
- 2. Standard on-site support (PC)
- 3. Remote support
- ISO27001 certified
- Ensure compliance & information security
- Minimize labor & operating expenses



Payroll HR Service

Scope: Payroll administration, MPF administration, e-leave platform, final payment for leaver and bank-in

- IR56B form will be ready by 30th April
- Save administration costs
- Employee self-service



Recruitment HR **Service**

Scope: Job description preparation, job posting, CV screening, background check, interview arrangement

- Licensed employment agency
- 1 month job posting period per job ad



Business Operations

Scope: Mobile applications for

Document Management Staff Appraisal Purchase Management Expense Claim Attendance Record Field Service Customer Feedback Resources Booking

- Employee self-service
- Workflow automation



Accounting

Scope: Bookkeeping service

- Leverage accounting knowledge & capability
- Ensure compliance
- Save time and cost



Service

Scope: Professional call center service

- ISO27001 certified
- Support Cantonese, English & Mandarin
- Support non-office hour
- Significant uptime improvement



Office **Environment**

Scope: Air purifying Disinfecting Solution

- Sanitize and clean the workspace
- Kill bacteria and viruses effectively
- Improve indoor air quality

Bargain price with great flexibility! 12-month contract only for:

Any categories

HK\$9,990 / month

categories

HK\$12,800/ month

Any categories

HK\$15,000/ month

Remarks 1) Max. 3 times of same service category. 2) Unused quota cannot be carried forward. 3) 1 token = 1 hour. 4) Min. contract period: 12 months.











Work efficiency improvement

Focus on high-value tasks

Contact us for more information at 2565 8181 (Press2 > 8)

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