

EasyMaster 360

Manage tedious tasks for you and help your business grow

How to Smash Your Business Bottlenecks?



Hard to find right talent



Lack of budget



Staff occupied by tedious tasks



Slow operation process

Konica Minolta's EasyMaster 360 helps your business overcome these hassles by providing solutions and services at a very competitive pricing to manage your daily operations cost-effectively.

IT

- *Remote Support
- *Onsite IT Support
- *System Health Check

Business Operations

- *Mobile apps for HR/ Finance/ Administration/ Field Service and more...

HR

- *Payroll Service
- *Recruitment Service

EasyMaster

360

Office Environment

- *Air Purifying
- *Disinfecting Solution

Accounting

- *Bookkeeping Service

Customer Service

- *Call Center

Services at a glance



IT

Scope: Regular visit and on-demand token-based support

1. Premium on-site support (Server)
2. Standard on-site support (PC)
3. Remote support

- ISO27001 certified
- Ensure compliance & information security
- Minimize labor & operating expenses



HR | Payroll Service

Scope: Payroll administration, MPF administration, e-leave platform, final payment for leaver and bank-in service

- IR56B form will be ready by 30th April
- Save administration costs
- Employee self-service



HR | Recruitment Service

Scope: Job description preparation, job posting, CV screening, background check, interview arrangement

- Licensed employment agency
- 1 month job posting period per job ad



Business Operations

Scope: Mobile applications for

- Document Management
- Staff Appraisal
- Purchase Management
- Expense Claim
- Attendance Record
- Field Service
- Customer Feedback
- Resources Booking

- Employee self-service
- Workflow automation



Accounting

Scope: Bookkeeping service

- Leverage accounting knowledge & capability
- Ensure compliance
- Save time and cost



Customer Service

Scope: Professional call center service

- ISO27001 certified
- Support Cantonese, English & Mandarin
- Support non-office hour
- Significant uptime improvement



Office Environment

Scope: Air purifying Disinfecting Solution

- Sanitize and clean the workspace
- Kill bacteria and viruses effectively
- Improve indoor air quality

Bargain price with great flexibility!

12-month contract only for:

Any **3** categories

HK\$9,990 / month

Any **4** categories

HK\$12,800 / month

Any **5** categories

HK\$15,000 / month

Remarks 1) Max. 3 times of same service category. 2) Unused quota cannot be carried forward. 3) 1 token = 1 hour. 4) Min. contract period: 12 months.



Cost saving



Business agility



Work efficiency improvement



Focus on high-value tasks

Contact us for more information at 2565 8181 (Press2 > 8)

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The service agreement shall always prevail in case of any inconsistency between the terms mentioned above and the T&C in service agreement.